

**Indiana Department of Workforce Development
Commission on Vocational and Technical
Education
Document 02-04**

MINUTES

INDIANA COMMISSION ON VOCATIONAL AND TECHNICAL EDUCATION

**Indiana Government Center South
Conference Room 2
Indianapolis, IN 46204**

September 20, 2002

Minute No. 43

Call to Order – Item I – Chair Brown called the meeting of the Indiana Commission on Vocational and Technical Education to order at 10:05 a.m.

Minute No. 44

Pledge of Allegiance – Item II – Chair Brown led the Commission members and the audience in the Pledge of Allegiance to the flag.

Minute No. 45

Roll Call and Determination of a Quorum – Item III. – Chair Brown declared a quorum present. Commission members Andrew Brown, Dan Theobald, Ken Pierce, John Egger, Susan Stauffer, Steven Pitts, Marnia Kennon, and John Patterson were in attendance. Commission member Paul Hernandez was not in attendance. There is one vacancy.

Minute No. 46

Discussion Item – Item IV. - Consideration of May 17, 2002 Minutes, Document 02-03

Commission Member Pierce moved the Minutes of the May 17, 2002 Meeting Document 02-03 be approved. Seconded by Commission Member Theobald; unanimously carried. (Copy filed with official Minutes.)

Minute No. 47

Discussion Item – Item V. – State Director's Report

Terry Fields, State Director, Vocational and Technical Education stated he would update the Commission on various items later in the Information and Discussion Session. Mr. Fields attended a Career Cluster Workshop in Charleston, South Carolina with a team of individuals. These individuals were: Marnia Kennon, ICVTE Commission member; James Edwards, Workforce Proficiency Panel Chair; Arin Mathies, Deputy Commissioner, DWD; Meredith Thompson, Executive Director, Indiana Association of Area Vocational Directors; Soni Jones, Indiana Essential Skills Trainer. The U.S. Dept. of Education made available to all states the sixteen clusters and the foundation of knowledge and skills around those areas.

Commission member Kennon stated information is available on the internet regarding the clusters. The web address will be made available to all Commission members. Indiana's focus is workforce oriented with supply and demand data, while other states use career clusters to organize secondary education and link it with postsecondary education. Discussion on career clusters surrounding education followed.

Mr. Fields will share additional information on the sixteen career clusters at the November 15th Commission meeting.

Minute No. 48

Decision Item – Item VI. – Old Business

Commission member Theobald stated Commission members received a “draft” copy of the Teacher Renewal application form for comment from the Professional Standards Board. Commission member Theobald shared his concerns that qualified instructors may be lost because of this application. Discussion followed.

There was no further old business to come before the Commission.

Minute No. 49

Decision Item – Item VII. – New Business

Chair Brown noted Commission member Stauffer and Commission member Belwood are not listed on the agenda. Mr. Fields stated this would be corrected by next Commission meeting. Chair Brown discussed attendance of the Commission members at the meetings. Discussion followed.

There was no further new business to come before the Commission.

Minute No. 50

Information and Discussion Items – Item VIII.A. – Performance Levels for FY2002-2004

Mr. Fields introduced Ms. Rosie Smith, Technical Education Specialist to update the Commission on the Secondary and Postsecondary Performance Levels for FY2002-2004. (Copy filed with official Minutes.) These levels are the final base line and adjusted performance levels agreed upon by the State and U.S. Dept. of Education for years three, four, and five of Indiana's Five-year Plan. The Office of Vocational and Adult Education continues to review state's definitions and data for recommendations for the upcoming Perkins reauthorization. Discussion followed.

Minute No. 51

Discussion Item – Item VIII.B. – Other

Mr. Fields reviewed the change in Congressional Districts with the Commission members. (Copy filed with official Minutes.) The redistricting plan changed the number of Congressional Districts from ten to nine with one Commission member at large. The Commission has one vacancy in District Four. As the Districts decreased one, Mr. Fields suggested having the nine Commission members for Congressional Districts with two Commission members At Large. Commission member Pierce stated he would change his status to “At Large”.

Mr. Fields stated Federal agencies are changing the word “Vocational” to “Career” in their names to project a more positive image for their agencies. As this is the trend, Mr. Fields surveyed Commission members for their

view point in changing the Commission from Indiana Commission on Vocational and Technical Education to Indiana Commission on Career and Technical Education. DWD staff will research the process to change the Commission's name and bring the information back to the Commission for a future agenda item. Discussion on a name change for the Commission followed.

Mr. Fields shared the 4th Edition of the Career Cluster Guide with the Commission. (Copy filed with official Minutes.) The Cluster Guide is also available electronically. The Cluster Guide uses 1999 wages and employment from 1998 projected to 2008 showing supply and demand for all fourteen clusters. Discussion on the Cluster Guide followed. Chair Brown suggested an index be placed in the back of the Cluster Guide.

Mr. Fields recommended to the Commission the need to review the formula and definitions for postsecondary funding allocations. The federal funding formula is based on Pell Grants that are for occupationally specific programs. The definition of occupationally specific has not been updated for approximately 20 years. DWD staff will research the data available and prepare a presentation for the November 15 Commission meeting. Discussion followed. Commission Member Egger moved the Commission review the formula and definitions for postsecondary funding. Seconded by Commission Member Theobald; unanimously carried.

The 2003 ICVTE Meeting dates were reviewed by Commission members for approval. (Copy filed with official Minutes.) Commission Member Stauffer moved the approval of the 2003 ICVTE Meeting dates. Seconded by Commission member Egger; unanimously approved.

Chair Brown stated South Bend Ivy Tech is discussing setting up a Vocational school. Chair Brown is referring any questions to Mr. Fields.

Minute No. 52

Scheduled Meetings – Item X

The date for the next Commission Meeting was reviewed.

Minute No. 53

Adjournment – Item XI

There being no further business to come before the Commission, Chair Brown adjourned the meeting at 11:50 a.m.

(Date)

Andrew Brown, Chair

Dan Theobald, Secretary